

Bihar Vikas Mission

Bihar state building construction corporation campus,
Hospital Road, Rajvanshi Nagar,
Patna - 800023

(Regarding RFP Ref. No.: BVM/2016-17/HR01, Dated: 01/12/2016)

Important Notice

Memo No. BVM/Tenders-01/2016.....523.....

Dated: - 15.12.2016

Notice Inviting Tenders was published for "Empanelment of Recruitment Agency for hiring manpower at Bihar Vikas Mission enabling to achieve the stated goals and objectives" with Ref. No.: BVM/2016-17/HR/01 dated: 01-Dec-2016.

It is hereby informed to all concerned that subsequent to queries received till 09.12.2016, which was last date for submission of queries as mentioned in Section 4. SCHEDULE OF EVENTS of the RFE, responses to the queries are being appended with this notice.

B. Mehrotra
15/12/16

Brijesh Mehrotra

Member Secretary, Bihar Vikas Mission-cum-
Principal Secretary, Cabinet Secretariat Department

Pre-bid Queries received for RFE BVM/2016-17/HR/01

S. No.	Query	Response from BVM	
1	Need to know the contact details of the officer to reach out to.	Refer Section 6 of RFE.	
2	Apart from the money what is the documentation we need to submit	As Per RFE.	
3	We need to understand in case of consortium, whether combined turnover will be considered?	Each member of the consortium should individually qualify the criteria mentioned in the RFE.	
4	Will the combined experience of all in the consortium be jointly considered?	Each member of the consortium should individually qualify the criteria mentioned in the RFE.	
5	The bidder to ensure that the candidates identified should not have any police/criminal record against them. The antecedent should be in prescribed format duly approved by BVM	BVM to share the prescribed format duly approved Once empanelled, format will be shared.	
6	Handle and prepare answers for any recruitment related questions asked under the Right to Information Act as per the rules and regulations of Government of Bihar -	BVM to provide the applicable rules, prescribed guidelines for hiring of candidates, feedbacks etc. Will be shared after empanelment. RTI Act is self-explanatory. Bidder must maintain data of all candidates approached, details of interview, short listing criteria should be standardized, reasons for not recommending any candidate. Specially for reserved category, details must be co-maintained with BVM.	
7	The bidder may be allowed to form a consortium with similar or like minded agencies/ professionals and jointly bid for this RFE	Can a bidder form a consortium with its parent entity, group company, affiliate, associate which is a registered outside India under the respective national laws No.	
8	The bidder will execute the SLA/MOU and NDA within one month from the date of acceptance of Letter of Empanelment	Request to share the SLA and MOU terms and conditions. Once empanelled, can be bidder negotiate the terms and conditions of MOU and SLA. SLA and MOU will be shared only after empanelment.	
9	All questions, disputes, or differences arising under and out of, or in connection with the contract, will be referred to sole arbitrator appointed by BVM	The appointment of arbitrator to be based on mutual agreement with bidder. To be clarified As Per RFE.	
10	Limitation on promotion - The agency will agree to make no reference of BVM for the procurement of products and services hereunder or the agreement in any literature, promotional material brochures, sales presentation or like without express prior written consent of BVM	To clarify whether consent from BVM will not be unreasonable withheld with regard to showcasing of this project for future references No. If there are no breach of any terms.	
11	In the "Technical proposal" -In order to provide "Proof of Concept", we would require annual compensation details for the following positions:	Indicative compensation range <u>per month</u> (including all allowances & benefits) would be:	
		Tier-1	Town planning expert ~ INR 150,000 - INR 215,000
			Land Acquisition expert ~ INR 150,000 - INR 215,000
			Department PMU Lead ~ INR 150,000 - INR 176,000
		Tier-2	Nodal IEC Expert ~ INR 80,000 - INR 102,000 Data Analyst ~ INR 40,000 - INR 60,000
12	What is the turnaround time that will be offered to vendors starting with job requisition to the final offer rollout? Please specify basis the level ie. Junior, Mid, Senior	Typical average turn around time will be 45 days across all levels in the query.	
13	is there a specific automation tool that the agency would have to use or would the agency be required to use their own recruitment tool? The tool would be used to upload CVs, check feedback, track candidate progress, update final status etc.	Use your own recruitment tool	
14	From the list below, what all would be covered as part of background check? - Academic qualification - Criminal record - Work experience - Credentials - Please specify if any other check needs to be performed	other checks, including but not limited to: last salary drawn by the candidate any ongoing court case	
15	Since the agency would be involved right from processing of applications to offer rollout, is there any scope of deploying a recruiter at the BVM premise?	Not immediately. The request can be considered at a later date based on mutually agreed terms.	
16	What is the salary negotiation scope given to an agency? If you could define any upper limit the agency cannot go beyond.	Salaries will be more or less fixed for each job.	
17	Is there a specific automation tool being used by BVM for on-boarding?	HRMS implementation has commenced.	
18	Could you also specify the hierarchy being followed for the profiles that require hiring?	Not necessary at this stage of the bidding process.	

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